



Special Education Programs • Curriculum and Instructional Services

12465 Warwick Boulevard, Newport News, VA 23606-3041 • phone: 757-591-4613 • fax: 757-599-5605

Rules Governing the Use of School Owned Assistive Technology At Home

In order for a student to use school owned assistive technology devices, hardware or software at home, the following conditions must be met.

- The IEP team must decide if AT is needed to accomplish IEP goals and objectives at home in order to fulfill FAPE.
- The Assistive Technology Service Provider, Program Supervisor, and Special Education Teacher must all approve student use of the device at home.
- The assistive technology is used for educational purposes only, as outlined in the student's IEP.
- Any assistive technology that has been used by a student is required to be returned to the Assistive Technology Center in June for summer storage and inventory control.

I agree to abide by the above conditions. _____ (parent initials)

I understand that the assistive technology is owned by the school district. The following safeguards apply:

- The assistive technology is to be used **only by the student** to which it has been assigned and to no other family member, friend, etc.
- The assistive technology may **not be modified** in any way without permission of the AT Coordinator.
- (eg. No software should be added to a laptop. The device will not be taken apart.)
- I understand that I am required to furnish replacement batteries, if applicable.
- Any problems or malfunctions will be reported immediately to the AT Coordinator and classroom teacher.
- The assistive technology will not be taken out of state unless given permission by the AT Coordinator.
- Newport News Public Schools will not be held responsible for software loaded on home computers or the effect/interaction that the software may have on the home computer's other programs or systems.
- The parent will be required to bring the device to school if the student forgets it at home.
- Other: _____

Use of Devices – Internet Access

- NNPS devices can go on NNPS and home network -ONLY.
- Parents are responsible to manage/supervise use of NNPS devices used on the home network.
- Students/Parents are held accountable for following AUP for devices used at home.
- NNPS will not be held accountable for NNPS devices used on a home network.

Equipment To Be Loaned:

Item Name	AT Inventory Number	Silver Tag	Serial Number (Device)

I understand and agree to take responsibility for the care of the device while it is in my home.

Student's Name: _____

Parent's Signature: _____

Address: _____

Phone Number: _____

Grade/Program: _____

School: _____

School Contact: _____

Date of Loan: _____

Student's Signature: _____

AT Service Provider Signature _____