

NEWPORT NEWS PUBLIC SCHOOLS VENDOR REGISTRATION FORM

Company Name: _____

DBA Name: _____

Federal ID Number: _____

Correspondence Address: (line 1) _____

Correspondence Address: (line 2) _____

City: _____ **State:** _____ **Zip** _____

Payment Remittance Address: (line 1) _____

Payment Remittance Address: (line 2) _____

City: _____ **State:** _____ **Zip** _____

Phone: _____ **Fax:** _____ **Toll free phone:** _____

Business Category: *(Check all that apply)*

- | | | |
|--|--|--|
| ☐ African-American owned | ☐ Native American owned | ☐ Service Disabled Veteran |
| ☐ Asian-American owned | ☐ Woman Owned | ☐ Service Disabled Veteran Business |
| ☐ Hispanic-American owned | ☐ Small Business | ☐ Faith-Based Organization |

Website URL: _____

E-mail address for receiving PO's (must be monitored daily): _____

E-mail address for receiving Pay Advice for EFT: _____

Electronic Funds Transfer (EFT) Information:

Bank Name: _____ **Checking Account** ☐ **Savings Account** ☐

Routing Number: _____ **Account Number:** _____

COMMODITY CODES SELECTION FORM: SELECT THE COMMODITY CODES BELOW THAT MATCH THE GOODS/SERVICES PROVIDED BY YOUR FIRM.

005 ABRASIVES	240 CUTLERY, COOKWARE, DISHES, GLASSWARE, SILVERWARE, UTENSILS, AND SUPPLIES
010 ACOUSTICAL TILE, INSULATING MATERIALS, AND SUPPLIES	250 DATA PROCESSING CARDS AND PAPER
015 ADDRESSING, COPYING, MIMEOGRAPH, AND SPIRIT DUPLICATING MACHINE SUPPLIES: CHEMICALS, INKS, PAPER, ETC.	255 DECALS AND STAMPS
025 AIR COMPRESSORS AND ACCESSORIES	265 DRAPERIES, CURTAINS, AND UPHOLSTERY MATERIAL (INCLUDING AUTOMOBILE UPHOLSTERY)
031 AIR CONDITIONING, HEATING, AND VENTILATING EQUIPMENT, PARTS AND ACCESSORIES (SEE CLASS 740 ALSO)	269 DRUGS AND PHARMACEUTICALS
037 AMUSEMENT, DECORATIONS, ENTERTAINMENT, GIFTS, TOYS, ETC.	280 ELECTRICAL CABLES AND WIRES (NOT ELECTRONIC)
040 ANIMALS, BIRDS, MARINE LIFE, AND POULTRY, LIVE (INCLUDING ACCESSORY ITEMS)	285 ELECTRICAL EQUIPMENT AND SUPPLIES (EXCEPT CABLE AND WIRE)
045 APPLIANCES AND EQUIPMENT, HOUSEHOLD TYPE	287 ELECTRONIC EQUIPMENT, COMPONENTS, PARTS, AND ACCESSORIES (SEE CLASS 730 FOR TESTING OR ANALYZING TYPE)
050 ART EQUIPMENT AND SUPPLIES	295 ELEVATORS, ESCALATORS, AND MOVING WALKS (BUILDING TYPE)
052 ART OBJECTS	305 ENGINEERING AND ARCHITECTURAL EQUIPMENT, SURVEYING EQUIPMENT, DRAWING INSTRUMENTS, AND SUPPLIES
055 AUTOMOTIVE ACCESSORIES FOR AUTOMOBILES, BUSES, TRAILERS, TRUCKS, ETC.	310 ENVELOPES, PLAIN (SEE CLASSES 525, 615, 640, 655, 665, AND 966 FOR OTHER TYPES)
060 AUTOMOTIVE AND TRAILER EQUIPMENT AND PARTS	312 ENVIRONMENTAL PROTECTIVE EQUIPMENT (INSIDE AND OUTSIDE)
065 AUTOMOTIVE AND TRAILER BODIES, BODY ACCESSORIES, AND PARTS	315 EPOXY BASED FORMULATIONS FOR ADHESIVES, COATINGS, AND RELATED AGENTS
071 AUTOMOBILES, SCHOOL BUSES, SUVs, AND VANS (INCLUDING DIESEL, GASOLINE, ELECTRIC, HYBRID, AND ALL OTHER FUEL TYPES)	318 FARE COLLECTION EQUIPMENT AND SUPPLIES
072 TRUCKS (Incl. Diesel, Gasoline, Electric, Hybrid, and Alternative Fuel Units)	320 FASTENERS: BOLTS, NUTS, PINS, RIVETS, SCREWS, ETC. (INCL. PACKAGING, STRAPPING AND TYING EQUIPMENT AND SUPPLIES)
073 TRAILERS	330 FENCING
075 AUTOMOTIVE SHOP AND RELATED EQUIPMENT AND SUPPLIES	335 FERTILIZERS AND SOIL CONDITIONERS
080 BADGES, AWARDS, EMBLEMS, NAME TAGS AND PLATES, JEWELRY, ETC.	340 FIRE PROTECTION EQUIPMENT AND SUPPLIES
085 BAGS, BAGGING, TIES, AND EROSION SHEETING, ETC.	345 FIRST AID AND SAFETY EQUIPMENT AND SUPPLIES (EXCEPT NUCLEAR AND WELDING)
100 BARRELS, DRUMS, KEGS, AND CONTAINERS	350 FLAGS, FLAG POLES, BANNERS, AND ACCESSORIES
105 BEARINGS (SEE CLASS 060 FOR WHEEL BEARINGS)	360 FLOOR COVERING, FLOOR COVERING INSTALLATION AND REMOVAL EQUIPMENT, AND SUPPLIES
110 BELTS AND BELTING: AUTOMOTIVE AND INDUSTRIAL	365 FLOOR MAINTENANCE MACHINES, PARTS, AND ACCESSORIES
125 BOOKBINDING SUPPLIES	370 FOOD PROCESSING AND CANNING EQUIPMENT AND SUPPLIES
135 BRICKS, CLAY, REFRACTORY MATERIALS, STONE, AND TILE PRODUCTS	375 FOODS: BAKERY PRODUCTS (FRESH)
145 BRUSHES (SEE CLASS 485 FOR JANITORIAL TYPE)	380 FOODS: DAIRY PRODUCTS (FRESH)
150 BUILDER'S SUPPLIES	385 FOODS, FROZEN
155 BUILDINGS AND STRUCTURES: FABRICATED AND PREFABRICATED	390 FOODS: PERISHABLE
165 CAFETERIA AND KITCHEN EQUIPMENT, COMMERCIAL	393 FOODS: STAPLE GROCERY AND GROCER'S MISCELLANEOUS ITEMS
175 CHEMICAL LABORATORY EQUIPMENT AND SUPPLIES	395 FORMS, CONTINUOUS: COMPUTER PAPER, FORM LABELS, SNAP-OUT FORMS, AND FOLDERS FOR FORMS
190 CHEMICALS AND SOLVENTS, COMMERCIAL (IN BULK)	400 FOUNDRY CASTINGS, EQUIPMENT, AND SUPPLIES
192 CLEANING COMPOSITIONS, DETERGENTS, SOLVENTS, AND STRIPPERS - PREPACKAGED	405 FUEL, OIL, GREASE AND LUBRICANTS
195 CLOCKS, WATCHES, TIMEPIECES, JEWELRY AND PRECIOUS STONES	410 FURNITURE: HEALTH CARE, HOSPITAL AND/OR DOCTOR'S OFFICE
200 CLOTHING: ATHLETIC, CASUAL, DRESS, UNIFORM, WEATHER AND WORK RELATED	415 FURNITURE: LABORATORY
204 COMPUTER HARDWARE AND PERIPHERALS - PC'S/LAPTOPS	420 FURNITURE: CAFETERIA, DORMITORY, HOUSEHOLD, LIBRARY, LOUNGE, SCHOOL
206 COMPUTER HARDWARE AND PERIPHERALS - SERVERS	425 FURNITURE: OFFICE
207 COMPUTER ACCESSORIES AND SUPPLIES	430 GASES, CONTAINERS, EQUIPMENT: LABORATORY, MEDICAL, AND WELDING
208 COMPUTER SOFTWARE - PCS/LAPTOPS (PREPROGRAMMED)	435 GERMICIDES, CLEANERS, AND RELATED SANITATION PRODUCTS FOR HEALTH CARE PERSONNEL
209 COMPUTER SOFTWARE - SERVERS (PREPROGRAMMED)	440 GLASS AND GLAZING SUPPLIES
210 CONCRETE AND METAL PRODUCTS, CULVERTS, PILINGS, SEPTIC TANKS, ACCESSORIES AND SUPPLIES	445 HAND TOOLS (POWERED AND NON-POWERED), ACCESSORIES AND SUPPLIES
220 CONTROLLING, INDICATING, MEASURING, MONITORING, AND RECORDING INSTRUMENTS AND SUPPLIES	450 HARDWARE AND RELATED ITEMS
225 COOLERS, DRINKING WATER (WATER FOUNTAINS)	460 HOSE, ACCESSORIES, AND SUPPLIES: INDUSTRIAL, COMMERCIAL, AND GARDEN
232 CRAFTS, GENERAL	470 HOSPITAL, NURSING HOME OR RESIDENTIAL SPECIALIZED EQUIPMENT FOR THE HANDICAPPED AND DISABLED
233 CRAFTS, SPECIALIZED	485 JANITORIAL SUPPLIES, GENERAL LINE
493 LABORATORY EQUIPMENT, ACCESSORIES, AND SUPPLIES: BIOCHEMISTRY, CHEMISTRY, ENVIRONMENTAL SCIENCE, ETC.	730 RADIO COMMUNICATION AND TELECOMMUNICATION TESTING, MEASURING, AND ANALYZING EQUIPMENT, ACCESSORIES AND SUPPLIES
495 LABORATORY AND FIELD EQUIPMENT AND SUPPLIES: BIOLOGY, BOTANY, GEOLOGY, MICROBIOLOGY, ZOOLOGY, ETC.	735 RAGS, SHOP TOWELS, AND WIPING CLOTHS
500 LAUNDRY AND DRY CLEANING EQUIPMENT, ACCESSORIES, AND SUPPLIES, COMMERCIAL	740 REFRIGERATION EQUIPMENT AND ACCESSORIES
505 LAUNDRY AND DRY CLEANING COMPOUNDS, DETERGENTS, AND SUPPLIES	745 ROAD AND HIGHWAY BUILDING MATERIALS (ASPHALTIC)
510 LAUNDRY TEXTILES AND SUPPLIES	750 ROAD AND HIGHWAY BUILDING MATERIALS (NOT ASPHALTIC)
515 LAWN MAINTENANCE EQUIPMENT AND ACCESSORIES (SEE CLASS 020 FOR AGRICULTURAL TYPES)	755 ROAD AND HIGHWAY ASPHALT AND CONCRETE HANDLING AND PROCESSING EQUIPMENT
520 LEATHER AND SHOE ACCESSORIES, EQUIPMENT, AND SUPPLIES	760 ROAD AND HIGHWAY EQUIPMENT: EARTH HANDLING, GRADING, MOVING, PACKING, ETC.
525 LIBRARY AND ARCHIVAL EQUIPMENT, MACHINES, AND SUPPLIES	765 ROAD AND HIGHWAY EQUIPMENT (EXCEPT EQUIPMENT IN CLASSES 755 AND 760)
530 LUGGAGE, BRIEF CASES, PURSES AND RELATED ITEMS	770 ROOFING MATERIALS AND SUPPLIES
540 LUMBER, SIDING, AND RELATED PRODUCTS	775 SALT (SODIUM CHLORIDE) (SEE CLASS 393 FOR TABLE SALT)
545 MACHINERY AND HARDWARE, INDUSTRIAL	780 SCALES AND WEIGHING APPARATUS (SEE 175-08 FOR LABORATORY BALANCES)
550 MARKERS, PLAQUES AND TRAFFIC CONTROL DEVICES	785 SCHOOL EQUIPMENT, TEACHING AIDS, AND SUPPLIES
553 MANUFACTURING COMPONENTS AND SUPPLIES	790 SEED, SOD, SOIL, AND INOCULANTS
555 METAL, PAPER, AND PLASTIC STENCILS AND STENCILING DEVICES	795 SEWING AND TEXTILE MACHINERY AND ACCESSORIES

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560 MATERIAL HANDLING, CONVEYORS, STORAGE EQUIPMENT AND ACCESSORIES
570 METALS: BARS, PLATES, RODS, SHEETS, STRIPS, STRUCTURAL SHAPES, TUBING, AND FABRICATED ITEMS

575 MICROFICHE AND MICROFILM EQUIPMENT, ACCESSORIES, AND SUPPLIES
580 MUSICAL INSTRUMENTS, ACCESSORIES, AND SUPPLIES
590 NOTIONS AND RELATED SEWING ACCESSORIES AND SUPPLIES
595 NURSERY (PLANTS) STOCK, EQUIPMENT, AND SUPPLIES
600 OFFICE MACHINES, EQUIPMENT, AND ACCESSORIES
605 OFFICE MECHANICAL AIDS, SMALL MACHINES, AND APPARATUSES
610 OFFICE SUPPLIES: CARBON PAPER AND RIBBONS, ALL TYPES

615 OFFICE SUPPLIES, GENERAL
620 OFFICE SUPPLIES: ERASERS, INKS, LEADS, PENS, PENCILS, ETC.
625 OPTICAL EQUIPMENT, ACCESSORIES, AND SUPPLIES
630 PAINT, PROTECTIVE COATINGS, VARNISH, WALLPAPER, AND RELATED PRODUCTS
635 PAINTING EQUIPMENT AND ACCESSORIES
640 PAPER AND PLASTIC PRODUCTS, DISPOSABLE
645 PAPER (FOR OFFICE AND PRINT SHOP USE)
650 PARK, PLAYGROUND, RECREATIONAL AREA AND SWIMMING POOL EQUIPMENT AND SUPPLIES
652 PERSONAL HYGIENE AND GROOMING EQUIPMENT AND SUPPLIES
655 PHOTOGRAPHIC EQUIPMENT, FILM, AND SUPPLIES (NOT GRAPHIC ARTS, MICROFILM, AND X-RAY)
658 PIPE, TUBING, AND ACCESSORIES (NOT FITTINGS)
659 PIPE AND TUBING FITTINGS
660 PIPES, TOBACCOS, SMOKING ACCESSORIES; ALCOHOLIC BEVERAGES
665 PLASTICS, RESINS, FIBERGLASS: CONSTRUCTION, FORMING, LAMINATING, AND MOLDING EQUIPMENT, ACCESSORIES, AND SUPPLIES
670 PLUMBING EQUIPMENT, FIXTURES, AND SUPPLIES
675 POISONS: AGRICULTURAL AND INDUSTRIAL
690 POWER GENERATION EQUIPMENT, ACCESSORIES, AND SUPPLIES
691 POWER TRANSMISSION EQUIPMENT (ELECTRICAL, MECHANICAL, AIR AND HYDRAULIC)
700 PRINTING PLANT EQUIPMENT AND SUPPLIES (EXCEPT PAPER)
710 PROSTHETIC DEVICES, HEARING AIDS, AUDITORY TESTING EQUIPMENT, ELECTRONIC READING DEVICES, ETC.
715 PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBOOKS (PREPARED MATERIALS ONLY)
720 PUMPING EQUIPMENT AND ACCESSORIES
725 RADIO COMMUNICATION, TELEPHONE, AND TELECOMMUNICATION EQUIPMENT, ACCESSORIES, AND SUPPLIES (SEE CLASS 840 FOR TELEVISION EQUIPMENT)
915 COMMUNICATIONS AND MEDIA RELATED SERVICES
918 CONSULTING SERVICES
920 DATA PROCESSING, COMPUTER, PROGRAMMING, AND SOFTWARE SERVICES
924 EDUCATIONAL/TRAINING SERVICES

925 ENGINEERING SERVICES, PROFESSIONAL
926 ENVIRONMENTAL AND ECOLOGICAL SERVICES
928 EQUIPMENT MAINTENANCE AND REPAIR SERVICES FOR AUTOMOBILES, TRUCKS, TRAILERS, TRANSIT BUSES AND OTHER VEHICLES
929 EQUIPMENT MAINTENANCE AND REPAIR SERVICES FOR AGRICULTURAL, CONSTRUCTION, HEAVY INDUSTRIAL, MATERIAL HANDLING, AND ROAD AND HIGHWAY EQUIPMENT
931 EQUIPMENT MAINTENANCE AND REPAIR SERVICES FOR APPLIANCE, ATHLETIC, CAFETERIA, FURNITURE, MUSICAL INSTRUMENTS, AND SEWING EQUIPMENT
934 EQUIPMENT MAINTENANCE AND REPAIR SERVICES FOR LAUNDRY, LAWN, PAINTING, PLUMBING, AND SPRAYING EQUIPMENT
936 EQUIPMENT MAINTENANCE AND REPAIR SERVICES FOR GENERAL EQUIPMENT
938 EQUIPMENT MAINTENANCE AND REPAIR SERVICES FOR HOSPITAL, LABORATORY, AND TESTING EQUIPMENT
939 EQUIPMENT MAINTENANCE AND REPAIR SERVICES FOR COMPUTERS, OFFICE, PHOTOGRAPHIC, AND RADIO/TELEVISION EQUIPMENT
941 EQUIPMENT MAINT, REPAIR, AND RELATED SERVICES FOR POWER GENERATION AND TRANSMISSION EQUIP.
946 FINANCIAL SERVICES
947 FORESTRY SERVICES
948 HEALTH RELATED SERVICES (FOR HUMAN SERVICES SEE CLASS 952)
952 HUMAN SERVICES
953 INSURANCE AND INSURANCE SERVICES (ALL TYPES)
954 LAUNDRY AND DRY CLEANING SERVICES
956 LIBRARY SERVICES (INCL. RESEARCH AND SUBSCRIPTION SERVICES)

800 SHOES AND BOOTS
801 SIGNS, SIGN MATERIALS, SIGN MAKING EQUIPMENT, AND RELATED SUPPLIES
803 SOUND SYSTEMS, COMPONENTS, AND ACCESSORIES: GROUP INTERCOM, MUSIC, PUBLIC ADDRESS
805 SPORTING GOODS, ATHLETIC EQUIPMENT AND ATHLETIC FACILITY EQUIPMENT
810 SPRAYING EQUIPMENT (EXCEPT HOUSEHOLD, NURSERY PLANT, AND PAINT)
815 STEAM AND HOT WATER FITTINGS, ACCESSORIES, AND SUPPLIES
820 STEAM AND HOT WATER BOILERS AND STEAM HEATING EQUIPMENT
825 STOCKMAN EQUIPMENT AND SUPPLIES
830 TANKS (METAL, PLASTIC, WOOD, AND SYNTHETIC MATERIALS): MOBILE, PORTABLE, STATIONARY, AND UNDERGROUND TYPES
832 TAPE (NOT DATA PROCESSING, MEASURING, OPTICAL, SEWING, SOUND, OR VIDEO)
840 TELEVISION EQUIPMENT AND ACCESSORIES
845 TESTING APPARATUS AND INSTRUMENTS (NOT FOR ELECTRICAL OR ELECTRONIC MEASUREMENTS)
850 TEXTILES, FIBERS, HOUSEHOLD LINENS, AND PIECE GOODS
855 THEATRICAL EQUIPMENT AND SUPPLIES
860 TICKETS, COUPON BOOKS, SALES BOOKS, STRIP BOOKS, ETC.
863 TIRES AND TUBES (INCL. RECAPPED/RETREADED TIRES)
864 TRAIN CONTROLS, ELECTRONIC
865 TWINE AND STRING
870 VENETIAN BLINDS, AWNINGS, AND SHADES
880 VISUAL EDUCATION EQUIPMENT AND SUPPLIES (EXCEPT PROJECTION LAMPS -SEE CLASS 285)
883 VOICE RESPONSE SYSTEMS
885 WATER AND WASTEWATER TREATING CHEMICALS
890 WATER SUPPLY, GROUNDWATER, SEWAGE TREATMENT, AND RELATED EQUIPMENT (NOT FOR AIR CONDITIONING, STEAM BOILER, OR LABORATORY REAGENT WATER)
895 WELDING EQUIPMENT AND SUPPLIES
906 ARCHITECTURAL SERVICES, PROFESSIONAL
907 ARCHITECTURAL AND ENGINEERING SERVICES, NON-PROFESSIONAL
908 BOOKBINDING AND REPAIRING SERVICES
909 BUILDING CONSTRUCTION SERVICES, NEW (INCL. MAINTENANCE AND REPAIR SERVICES)
910 BUILDING MAINTENANCE, INSTALLATION AND REPAIR SERVICES
912 CONSTRUCTION SERVICES, GENERAL (INCL. MAINTENANCE AND REPAIR SERVICES)
913 CONSTRUCTION SERVICES, HEAVY (INCL. MAINTENANCE AND REPAIR SERVICES)
914 CONSTRUCTION SERVICES, TRADE (NEW CONSTRUCTION)
958 MANAGEMENT SERVICES
961 MISCELLANEOUS SERVICES (NOT OTHERWISE CLASSIFIED)
963 NON-BIDDABLE MISCELLANEOUS ITEMS
965 PRINTING PREPARATIONS: ETCHING, PHOTOENGRAVING, AND PREPARATION OF MATS, NEGATIVES AND PLATES
966 PRINTING AND TYPESETTING SERVICES
968 PUBLIC WORKS AND RELATED SERVICES
971 REAL PROPERTY RENTAL OR LEASE
975 RENTAL OR LEASE SERVICES OF AGRICULTURAL, AIRCRAFT, AIRPORT, AUTOMOTIVE, MARINE, AND HEAVY EQUIPMENT
977 RENTAL OR LEASE SERVICES OF APPLIANCES, CAFETERIA, FILM, FURNITURE, HARDWARE, MUSICAL, SEWING, AND WINDOW AND FLOOR COVERINGS
979 RENTAL OR LEASE SERVICES OF ENGINEERING, HOSPITAL, LABORATORY, PRECISION INSTRUMENTS, REFRIGERATION, SCALES, AND TESTING EQUIPMENT
981 RENTAL OR LEASE OF GENERAL EQUIPMENT (HVAC, ATHLETIC, FIRE AND POLICE PROTECTION, ETC.)
983 RENTAL OR LEASE SERVICES OF CLOTHING, JANITORIAL, LAUNDRY, LAWN, PAINTING, SPRAYING, LABORATORY AND TEXTILE EQUIPMENT
984 RENTAL OR LEASE SERVICES OF COMPUTERS, DATA PROCESSING, AND WORD PROCESSING EQUIPMENT
985 RENTAL OR LEASE SERVICES OF OFFICE, PHOTOGRAPHIC, PRINTING, RADIO/TELEVISION/TELEPHONE EQUIPMENT
988 ROADSIDE, GROUNDS, RECREATIONAL AND PARK AREA SERVICES
989 SAMPLING AND SAMPLE PREPARATION SERVICES (FOR TESTING)
990 SECURITY, FIRE, SAFETY, AND EMERGENCY SERVICES
992 TESTING AND CALIBRATION SERVICES
998 SALE OF SURPLUS AND OBSOLETE ITEMS